

Upper School (Gr 9-12)

# DRESS CODE &

## APPEARANCE POLICY 2024-25



413-325-3197

[www.pcama.org](http://www.pcama.org)

385 Chapman St.  
Greenfield, MA

# Dress Code and Appearance Policy

The administration's guidelines for student appearance encourage adherence to biblical principles of modesty. The Providence Christian Academy Dress Code promotes unity and modesty by requiring official school uniforms. Core elements must be purchased from Lands' End, identified by an item number and style description (e.g., Lands' End Girls Plaid Jumper in Classic Navy Plaid - Item #527959BP1). The school provides an online purchasing portal with Lands' End for convenience.

Other uniform elements can be bought from any store, provided they match the style, cut, and color of the Lands' End pieces and are labeled "Lands' End or equivalent style." The Dress Code includes guidelines for pants, skirts, and other apparel. Photo examples and purchasing links can be found on the school website. For specific details, refer to the online PCA Style Guide.

## Parent Responsibility

Parents/guardians are responsible to ensure that their student's attire conforms to the following standards. If a child comes to school in violation of the dress code, the parent/guardian will be notified. On a second violation, the parent/guardian will be expected to bring proper attire to school. The student may be removed from class until his/her apparel meets school standards. Students demonstrating non-conformity to the PCA dress code will be subject to disciplinary consequences.

## **School Attire for Upper School (Gr 9-12)**

Upper school (grades 9-12) follow these uniform guidelines. Refer to the grade level boys/girls section, our Lands' End school page, or the Uniform Style Book for pictures and more information.:

### **Upper School (Gr 9-12) Daily Uniform Expectations**

**Monday:** Standard school uniform attire

**Tuesday:** PCA Gym Attire

**Wednesday (+ other Formal Days):** Must dress in **Chapel Attire** (see *Chapel/ Formal Attire section*)

**Thursday:** PCA Gym Attire

**Friday:** Standard school uniform attire



### **Upper School (Grades 9-12) Standard Attire Options**

- **Upper School Boys:**
  - Khaki **chino** pants or shorts (Lands' End or equivalent)
  - White or light blue polo or oxford dress shirt (Lands' End or equivalent)
  - Navy sweater, sweater vest, or cardigan (solid color, no patterns)
  - White or navy socks
  - Plain sneakers or dress shoes (no cartoon characters, flashing lights, etc.)
- **Upper School Girls:**
  - Lands' End **Solid Color Classic Navy** Below-the-Knee Skirt
    - Two below-the-knee models to choose from:
      - A-line skirt (Item #528009AL1) or Pleated (Item Item #527962AL4)
      - No substitutes allowed
      - Black or navy cartwheel or "cyclist" shorts underneath skirt
  - Navy blue **chino** pants (such as Lands' End Active Performance Chino Pants Item #546716 or equivalent **chino pants**)
  - White or light blue polo (such as Lands' End Item # 529348/529347 or equivalent)
  - White or light blue oxford shirt (such as Lands' End Item # 528927/528944 or equivalent)
  - Navy sweater, sweater vest, or cardigan (solid color, no patterns - Lands' End or equivalent)
  - White or navy tights or socks (knee or ankle)
  - Plain sneakers or dress shoes (no cartoon characters, flashing lights, etc.)



**WHITE OR LIGHT BLUE POLO SHIRT**  
(SHORT OR LONG SLEEVED)



**NAVY CHINO PANTS**  
(LANDS' END OR EQUIVALENT CHINOS)



**WHITE OR LIGHT BLUE DRESS SHIRT**  
(SHORT OR LONG SLEEVED)



**CLASSIC NAVY BELOW-THE-KNEE PLEATED OR A-LINE SKIRT**  
(LANDS' END)

**GIRLS GRADES 9-12 STANDARD SCHOOL ATTIRE**



*Options to be worn on regular school days not requiring Chapel Attire*



**KNEE/ANKLE SOCKS OR TIGHTS**  
(WHITE OR NAVY)



**NAVY SWEATER, SWEATER VEST, OR CARDIGAN**  
(OPTIONAL)



**PLAIN SNEAKERS OR DRESS SHOES**

Black or navy cartwheel or compression ("cyclist") shorts are to be worn under skirts. Updated June 17, 2024



**WHITE OR LIGHT BLUE POLO SHIRT**  
(SHORT OR LONG SLEEVED)



**KHAKI CHINO PANTS OR SHORTS**  
(LANDS' END OR EQUIVALENT CHINOS)



**WHITE OR LIGHT BLUE DRESS SHIRT**  
(SHORT OR LONG SLEEVED)



**CLASSIC NAVY PLAID TO-BE-TIED NECKTIE**  
(LANDS' END)

**BOYS GRADES 9-12 STANDARD SCHOOL ATTIRE**



*Options to be worn on regular school days not requiring Chapel Attire*



**SOCKS**  
(WHITE OR NAVY)



**NAVY SWEATER, SWEATER VEST, OR CARDIGAN**  
(SOLID COLOR - NO PATTERNS)



**PLAIN SNEAKERS OR DRESS SHOES**

Updated June 17, 2024



### **Upper School (Grades 9-12) Chapel / Formal Attire**

- **Upper School Girls:**
  - Lands' End Classic Navy A-line skirt (Item #528009AL1) OR Pleated (Item #527962AL4)
  - Black or navy cartwheel or “cyclist” shorts underneath skirt
  - White dress shirt (Lands' End or equivalent style)
  - Lands' End Navy Cross Tie (Item #438994BP7)
  - White or navy socks or tights (solid-color)
  - Dress shoes (black, brown, or navy blue)
  - Optional navy cardigan (Lands' End or equivalent style)
- **Upper School Boys:**
  - Khaki chino pants (Lands' End or equivalent chino pants)
  - White oxford dress shirt (Lands' End or equivalent style)
  - Lands' End Classic Navy Plaid Pre-Tied Tie (Item ##058427BP7)
  - White or navy socks (solid color)
  - Dress shoes (black or brown)
  - Optional navy cardigan (Lands' End or equivalent style)
  - **No shorts on Chapel/Formal days**

**Formal Days:** These include the first day of school, picture day, and other days as announced by the school.



**CLASSIC NAVY  
BELOW-THE-KNEE  
PLEATED SKIRT**  
(LANDS' END)



**WHITE DRESS  
SHIRT**  
(SHORT OR LONG  
SLEEVED)



**CLASSIC NAVY  
BELOW-THE-KNEE  
A-LINE SKIRT**  
(LANDS' END)



**NAVY CROSS TIE**  
(LANDS' END)

**GIRLS GRADES 9-12  
FORMAL DAY /  
CHAPEL ATTIRE**



*to be worn on  
Chapel  
Wednesdays and  
other formal days  
as announced  
throughout the  
year*



**NAVY  
CARDIGAN**  
(OPTIONAL)



**KNEE/ANKLE  
SOCKS OR  
TIGHTS**  
(WHITE OR NAVY)



**DRESS SHOES**  
(BROWN, BLACK, NAVY BLUE,  
OR WHITE)

Black or navy cartwheel or compression ("cyclist") shorts are to be worn under skirts. Updated June 17, 2024



**WHITE  
DRESS SHIRT**  
(SHORT OR LONG  
SLEEVED)



**SOLID COLOR  
NAVY  
CARDIGAN**  
(OPTIONAL)



**CLASSIC NAVY  
PLAID TO-BE-TIED  
NECKTIE**  
(LANDS' END)



**KHAKI CHINO  
PANTS**  
(LANDS' END OR  
EQUIVALENT CHINOS)

*OR*

**BOYS GRADES 9-12  
FORMAL DAY /  
CHAPEL ATTIRE**



*to be worn on  
Chapel  
Wednesdays and  
other formal days  
as announced  
throughout the  
year*



**SOLID COLOR  
NAVY BLAZER**  
(OPTIONAL)



**SOCKS**  
(WHITE OR NAVY)



**DRESS SHOES**  
(BROWN OR BLACK)

Updated June 17, 2024





### **Upper School (Grades 9-12) Gym Attire**

For Gym days (Tuesday and Thursday this year), *Grades 9-12* must come to school dressed in Gym Attire, which is as follows:

- PCA school-logo T-shirt (available for purchase at school or at the [PCA Lands' End store](#))
- PCA school-logo sweatshirt (available for purchase at school or at the [PCA Lands' End store](#))
- Navy blue or black Basketball-style 2-in-one workout shorts (knee length for boys and girls) - see website for pictures and link to buy
- Navy blue or black sweatpants/joggers (Lands' End or equivalent style)
  - Optional: Navy blue or black lightweight track pants and/or track jacket
- Girls should wear a full length sports bra TANK TOP under their t-shirt. Refer to [the school website](#) for examples and links to purchase.
- Plain athletic shoes and socks

**Important:** Gym attire does not allow biker shorts, leggings, jeans or any other type of bottoms. Minimal brand name on sweatpants/shorts allowed, but no design or characters or large images (aside from PCA branding) allowed.



**PCA GYM T-SHIRT**



**2-IN-1  
KNEE-LENGTH  
ATHLETIC SHORTS**  
(NAVY OR BLACK)



**TRACK PANTS  
OR JOGGERS**  
(NAVY OR BLACK)



**FULL LENGTH  
SPORTS BRA  
TANK TOP**  
(WHITE, BLACK, GRAY, OR  
NAVY; TO BE WORN UNDER  
T-SHIRT)

**GRADES 6-12  
GIRLS GYM  
ATTIRE**



*To be worn to  
school on  
Tuesdays and  
Thursdays*



**TRACK  
JACKET**  
(OPTIONAL; NAVY OR BLACK)



**PCA NAVY  
CREWNECK  
SWEATSHIRT**



**PLAIN ATHLETIC  
SHOES &  
SOCKS**  
(NO CARTOON CHARACTERS,  
FLASHING LIGHTS, ETC)

Updated September 12, 2024



**PCA GYM T-SHIRT**



**2-IN-1  
KNEE-LENGTH  
ATHLETIC SHORTS**  
(NAVY OR BLACK)



**TRACK PANTS  
OR JOGGERS**  
(NAVY OR BLACK)



**ATHLETIC  
SOCKS**

**GRADES 6-12  
BOYS GYM  
ATTIRE**



*To be worn to  
school on  
Tuesdays and  
Thursdays*



**TRACK  
JACKET**  
(OPTIONAL; NAVY OR BLACK)



**PCA NAVY  
CREWNECK  
SWEATSHIRT**



**PLAIN  
ATHLETIC  
SHOES**  
(NO CARTOON CHARACTERS,  
FLASHING LIGHTS, ETC)

Updated September 12, 2024



# All-School Dress Code Policy Details

This section provides clarity on acceptable clothing and accessories, ensuring students maintain a neat and professional appearance at all times. We outline specific regulations regarding colors, styles, and permissible items, aiming to foster a respectful and distraction-free learning environment.

## PCA GIRLS Dress Code Details

### Shirts

- **Grade K4:** White, Navy Blue, or Gray Polo Shirts
- **Grade K5 to Grade 8 -** White or Navy Blue Polo/Dress Shirts
- **Grade 9 to Grade 12 -** White or Light Blue Polo/Dress Shirts

**Polo Shirts** – Polo shirts may be long or short sleeved. Polo shirts may be untucked, but may not be excessively long.

**Button Down Dress Shirt** – The dress shirts may be long or short sleeve, must be tucked in, they must be buttoned. Dress shirts are not considered outerwear and should not be worn unbuttoned.

**Tie** - Girls Lands' End tie in Classic Navy cross tie to be worn with a dress shirt (Lands End Item #438994BP7) on Chapel/Formal Attire days.

### Pants

- **(K4)**– Uniform pants must be **elastic-waisted pants** in khaki or navy blue.
- **(K5 to Grade 5)** – Uniform pants must be **khaki chino straight** style. Pants that are rolled, tight fitting, cargo, skinny, or baggy are not allowed.
- **(Grades 6 to 12)** – Uniform pants must be **navy chino straight style**. Pants that are rolled, tight fitting, cargo, skinny, or baggy are not allowed.

### Uniform Skirts/Jumper

- **(K4)**
  - Uniform skorts must be **elastic-waisted** in khaki or navy blue
  - Uniform skirts (khaki or navy blue) must be worn with black or navy blue cartwheel/cyclist shorts underneath
  - Navy blue jumpers must be worn with black or navy blue cartwheel/cyclist shorts underneath
- **(K5 to Grade 5)**
  - Khaki color skirts, must be knee/below knee length

- **Required** Lands' End Girls Plaid Jumper in Classic Navy Plaid (Item #527959BP1)
  - with black or navy cartwheel or cycling shorts, if not wearing tights
- Navy Blue Jumpers with white top under or navy blue polo dresses
- **(Grades 6 to 8)**
  - **Required** Lands' End Classic Navy Plaid skirt
    - A-line skirt (Item # 528013) or Pleated (Item # 527963)
    - No substitutes allowed
    - Worn with black or navy cartwheel or cycling shorts, if not wearing tights
- **(Grades 9-12)**
  - **Required** Lands' End Below-the-Knee skirt in Classic Navy
    - A-line (Item # 528009) or Pleated (Item # 527962)
    - No substitutions allowed
    - Worn with black or navy cartwheel or cycling shorts, if not wearing tights

### **Socks and Stockings**

- Skirts, dresses, and jumpers are to be worn with white or navy-blue knee length or ankle socks
  - Socks with inappropriate wording, logos, cartoon characters, or pictures are not permitted.
- Girls may wear white or navy full-length tights
  - leggings are permitted to be worn under skirts, but never as pants.
- “Fishnet” or patterned style socks, stockings or tights are not permitted.
- The waistbands of skirts are not allowed to be rolled and unrolled during the school day.
- If, in a staff member’s opinion, the skirt is shorter than knee length, the student will be issued a dress code violation. It will not be considered necessary to measure a girl’s skirt to make this assessment.

### **Sweaters**

- Solid navy blue cardigan, V-neck or crew-neck, vest or sweater, **hoodies are not allowed on standard dress days.**
- The only hoodies allowed are PCA logo hoodies for Gym days (Tuesday and Thursday) for grades K5-5.

### **Hair**

- Hair should be neat, clean, and a natural hair color.
- Hairstyle should not be distracting to the individual or those around her. This includes drastic changes in hair color or style.
- No extreme hairstyles/accessories are allowed, and this will be left up to the discretion of the administration.

### **Jewelry Guidelines:**

- Earrings if already wearing are allowed, only one stud per ear, no hoops or dangly earrings allowed.
- Girls may wear only one necklace, no layering, only minimal charms allowed.

- “Choker” necklaces are prohibited.
- Chains protruding from pants pockets are not permitted.
- Any other “body jewelry” is never appropriate and is not permitted. This includes, but is not limited to, nose rings. Enforcement is at the discretion of the administration

### **Nails & Make Up**

- Nails must be short, no artificial nails, only clear or natural color polish is allowed.
- As a rule, full or obvious makeup is not allowed. Middle school and high school girls may wear a light coating of natural-colored mascara, but no eyeliner or full face makeup. Coverage of “spot” blemishes is allowed. Girls in grades K5-5 should not wear makeup.

### **Shoes**

- Closed toe shoes only such as loafers, sneakers, dress shoes, no sandals, flip-flops, or crocs. Approved colors are brown, black, navy blue for dress shoes. If wearing sneakers, no cartoon characters, bright colors or flashing lights.

## **PCA BOYS Dress Code Details**

### **Shirts**

- **Grade K4:** White, Navy Blue, or Gray Polo Shirts
- **Grade K5 to Grade 8 -** White or Navy Blue Polo/Dress Shirts
- **Grade 9 to Grade 12 -** White or Light Blue Polo/Dress Shirts

**Polo Shirts** – Polo shirts may be long or short sleeve, may be untucked, but may not be excessively long.

**Button Down Dress Shirt** –The dress shirts may be long or short sleeve, must be tucked in, must be buttoned, excluding the top button. Dress shirts are not considered outerwear and should not be worn unbuttoned.

**Tie** - \*Boy’s Lands End tie in Classic Navy Plaid color to be worn with a dress shirt (Lands End Item #426743BP4)

### **Pants**

**(K4)** – Uniform pants, shorts, and joggers must be **elastic-waisted** in khaki or navy blue. No belts, buckles, buttons, or zippers.

#### **(K5-12)**

**Uniform Pants** – Boys uniform pants must be khaki chino straight style. Pants that are rolled, tight fitting, cargo, skinny or baggy are not allowed.

**Uniform Shorts** – Uniform shorts must be khaki. Please note that shorts are not allowed during the winter quarter (November through end of March).

- Boys may only wear a plain brown or black belt with pants or shorts.
- No oversized belt buckles for belts with logos are allowed.
- Belts must be brown or black and worn with the dress shirt but are not required for polo shirts
- No undergarments are to be visible at any time. Sagging is not allowed.
- Shorts are to be worn with white or navy-blue socks
- Socks with inappropriate wording, logos, or pictures are not permitted.

### **Sweaters**

- Solid navy blue cardigan, V-neck or crew-neck, vest or sweater, **hoodies not allowed on regular dress days.**
- The only hoodies allowed are PCA logo hoodies for Gym days (Tuesday and Thursday) for grades K5-5.

### **Hair**

- Hair should be neat, clean, and a natural hair color. Hair length should conform to the following guidelines: above the eyes, above the earlobes, and above the middle of the collar of a dress shirt.
- No facial hair, boys should be clean-shaven.
- No extreme hairstyles are allowed (e.g., man-buns, mohawks, etc.), and this will be left up to the discretion of the administration.

### **Accessories**

- Boys can wear an analogue watch, (no smartwatches allowed). No necklaces, earrings, piercings, or bracelets, or rings.

### **Shoes**

- Closed toe shoes only such as loafers, sneakers, dress shoes, no sandals, flip-flops, or crocs. Approved colors are brown or black dress shoes, and white sneakers. If wearing sneakers, keep them plain. No cartoon characters, bright colors, or flashing lights.

**Note:** Boys may not wear makeup of any kind. No permanent or temporary tattoos, either. Hats and caps are not permitted indoors, outdoor use only. Wearing bandanas is prohibited.

**No modifications of uniform are permitted.**

## Boys and Girls Outerwear

When it comes to outerwear, both boys and girls must follow specific guidelines. Outerwear options include sweaters, vests, cardigans, crewnecks, or jackets, in colors of gray, navy, or white. It's important to remember that outerwear should not display any advertising, writing, animations, or logos, with the exception of the PCA logo. Hoodies (even with PCA logos) are **not** allowed with regular school dress. A selection of outerwear is available for optional purchase on our Lands' End school page.